

JOB DESCRIPTION

JOB TITLE:	DRIVER
LOCATION:	LOCAL DEPOT
RESPONSIBLE TO:	SUPERVISOR
HOURS:	38.75 ON A SHIFT ROTA BASIS, INCLUDING WEEKENDS

PURPOSE OF JOB

Transporting of passengers with mobility difficulties to and from their homes to various destinations.

MAIN DUTIES AND RESPONSIBILITIES

1. Driving a minibus vehicle to scheduled times and addresses.
2. Transporting passengers safely to and from their homes to various destinations.
3. Carrying out routine vehicle checks to comply with legal requirements.
4. Ensuring that vehicle cleanliness is maintained at all times.
5. Collecting fares and recording passengers concessionary pass details.
6. Operating specialist passenger handling equipment (training will be given).
7. Attending to minor repairs as requested by the Supervisor.
8. Maintaining radio contact with base as appropriate (training will be given).
9. Reporting any vehicle defects immediately to the Supervisor.
10. Any other duties considered necessary for the smooth and efficient operation of the Ring and Ride service.

MAIN CHALLENGES OF THE JOB

It is vitally important that passengers are dealt with in a sympathetic and friendly manner, bearing in mind the need to provide a smooth and efficient service in order to maintain a consistently high quality service at all times.

PERSON SPECIFICATION

The ideal candidate requires a clean driving licence, good driving skills, be able to follow standard operating systems, enjoy working in a logical and systematic manner, be organised, a good listener, approachable and friendly.